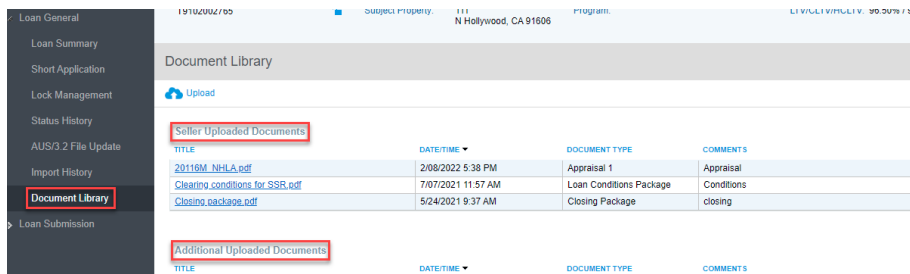


Uploading Package & Other Documents

DOCUMENT LIBRARY

This tab contains all **Seller Uploaded Documents** and all Planet uploaded documentation. Documents uploaded by Planet will be located under the **Additional Uploaded Documents** section

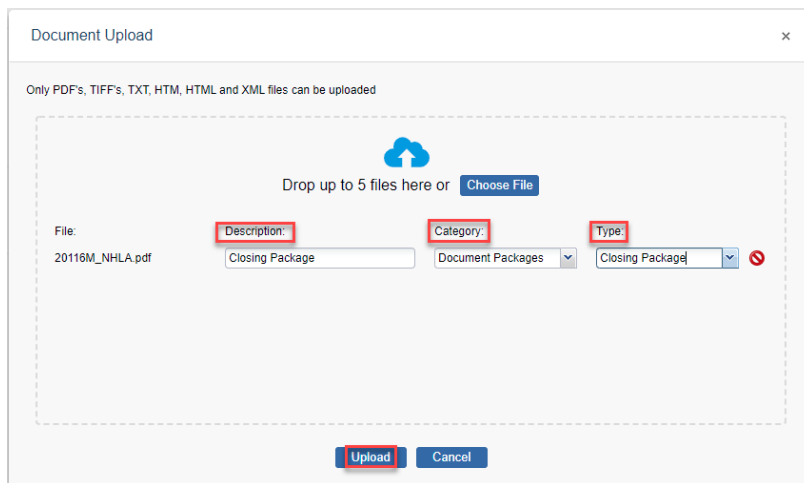
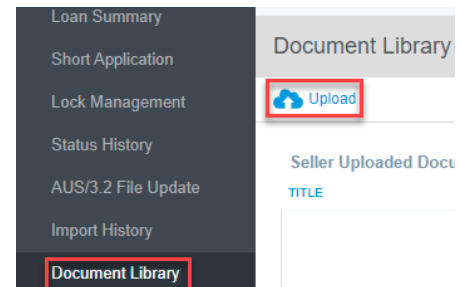
- To review specific documents, double-click the document.



DOCUMENT UPLOAD

Documents may be uploaded in batches or indexed individually at any time during the process

- Select the **Upload** icon
- Select **Choose File**. Acceptable Document Types: PDF, TIFF, TXT, HTM, HTML, and XML
- Maximum document size: 500MB
- Up to 5 Documents may be uploaded at once



- Identify: Category, Document Type, and add Description
- Browse and attach file
- Select **UPLOAD**