

## Announcement 2016-27

## **Planet Home Lending's Seller Guide Features**

Planet Home Lending would like to remind its Sellers of the easy to use "Bookmarks" feature to easily navigate topics within the Seller Guide.

1. To access the "Bookmarks" feature, download the Seller Guide to your local computer using Adobe Reader. When you open the Seller Guide, a bookmark appears as a blue ribbon on the left pane of the screen.



2. Select the bookmark icon and the topic chapters/headers appear. This feature will allow you to select and navigate directly to your topic without the time-consuming scroll through the entire guide.



The Adobe Reader program can be downloaded from the Adobe website for free at <a href="http://get.adobe.com/reader/">http://get.adobe.com/reader/</a>.

Please distribute this information to the appropriate individuals within your organization.

If you have any questions, please contact your Regional Sales Manager.